

NEW RIVER COLLEGE - Career Programme 2018 – 19 (*1)

PRIMARY			
INTRODUCTION TO CAREERS			
Date/Gatsby's Benchmark	Entitlement	Activities & Aims	Impact and Evaluation
Summer Term (1, 2, 3, 4, 5)	<ol style="list-style-type: none"> 1. Exploring jobs using careers software. 2. Trip to Kidzania in Westfield, Shepherds Bush. <p>A fun, interactive and engaging introduction to the world of work a wide range of real to life career simulation and role play activities including emergency services, dental and medical services, banking, retail, theatre and performing arts, travel, jobs in science, food and hospitality, university life and more.</p> <p>Young people learn skills in financial literacy (there is an onsite bank and cash points), team work and working independently.</p>	<ol style="list-style-type: none"> 1. Lessons within tutor time using Paws in Jobland http://paws.cascaid.co.uk/ 2. Trip to Kidzania in Westfield, Shepherds Bush. http://london.kidzania.com/en-uk/school_reservations/information 	<p>Student progress using Paws in Jobland</p> <p>Student and teacher evaluations of trip.</p>
KS3 (Year 7, 8 and Year 9)			
INTRODUCTION TO THE WORLD OF WORK AND INDEPENDENT GUIDANCE			
Date	Entitlement	Activities & Aims	Impact and Evaluation
Autumn Term (1, 2, 3, 4, 5)	<ol style="list-style-type: none"> 1. Students on pathway B and C acquire new life and employability skills through the Alternative Curriculum. 2. All students have access to online careers tools to support them in exploring World of Work and Labour Market Information. 3. Introducing students and parents/carers to NRC Careers Programme (NRC website) that offers good quality information on study options that enables pupils, parents, teachers and employers to access and understand it. 	<ol style="list-style-type: none"> 1. Varied AC sessions 2. Tutors provide students with passwords and opportunity to explore packages such as new Kudos and key websites proving CEIAG. <p>School websites signposts students and parents to careers information and guidance resources.</p> <p>Pointing to the website, discussions in structured conversations with parents, students.</p>	<p>Student and teacher evaluations</p> <p>PDT</p> <p>Student usage of Unifrog</p> <p>Employer reports (AC programme)</p>

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Spring Term (1, 2, 3, 4, 5, 7, 8)	<ol style="list-style-type: none"> 1. Students on pathway B and C acquire new life and employability skills through the Alternative Curriculum. 2. All students to have access to and hear from external providers and through cross curricular lessons to find out about technical education and apprenticeship opportunities, the full range of education and training options available at each transition point; 3. Students in STEM subjects learn of the relevance of STEM subjects for a wide range of future career paths. 4. All students with EHCPs to have a guidance session with a careers advisor as part of their transition planning. 	<ol style="list-style-type: none"> 1. Varied AC sessions 2. Careers week (4th – 8th March 2019) <ul style="list-style-type: none"> • Employer Visits/Talks, Careers workshops, First Aid Training and off-site trips. Exploration of world of careers linked to specific subjects. Activities on skills and subject specific jobs developed by different GCSE or curriculum subjects and what is useful in work. 3. Careers guidance interviews for targeted students with EHCPs. 	<p>Student and teacher evaluations</p> <p>PDT</p> <p>Student usage of Unifrog</p> <p>Employer reports (AC programme)</p>
Summer Term (1, 2, 3, 4, 5, 7)	<ol style="list-style-type: none"> 1. Students on pathway B and C acquire new life and employability skills through the Alternative Curriculum and London Project. Students have widened horizons about the outside world and the city they live in and learn how to use public transport effectively. 2. As part of the PSHE programme all students <ul style="list-style-type: none"> • clearer idea of themselves, their strengths and interests. • have opportunity for career exploration to learn about careers and the world of work and routes to jobs and careers that they may find engaging and rewarding • accessed and used information about career paths and the labour market information to inform their decisions on study options. • Learned to challenge stereotypes within the world of work. • Identify what are the key skills or qualities employers look for. • gain financial capability through learning about pay, deductions and budgeting. 	<ol style="list-style-type: none"> 1. Varied AC including participate, plan and evaluate London Project. 2. PSHE Scheme of learning. 	<p>Student and teacher evaluations</p> <p>PDT</p> <p>Student usage of Unifrog</p> <p>Employer reports (AC programme)</p>

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KS4 - Year 10

Inspiring Futures

Date	Entitlement	Activities & Aims	Impact and Evaluation
Autumn term (1, 2, 3, 4, 5, 6, 7, 8)	<ol style="list-style-type: none"> Students on pathway B and C access – Developing Employability Skills and benefitting from employer and further education links (talks, courses, tasters and visits) through Alternative Curriculum. As part of the PSHE programme all students <ul style="list-style-type: none"> Are set up on Unifrog and use it to explore various career pathways https://www.unifrog.org/student Develop Career Management Skills: <ul style="list-style-type: none"> Self: By understanding their own personality, interests and values Strengths: By knowing how to use their talents, skills and personal qualities when presenting to the employer (e.g.: in interviews and personal statements) Horizons: By exploring labour market information in local, London and the wider context e.g.: UK and globally Networks: By identifying who can help in their career journey and understanding the value of networking. 	<ol style="list-style-type: none"> Varied AC PSHE Scheme of learning. 	Student and teacher evaluations PDT Recording Career Activities on Unifrog.
Spring Term (1, 2, 3, 4, 5, 6, 7, 8)	<ol style="list-style-type: none"> Students on pathway B and C access – Developing Employability Skills and benefitting from employer and further education links through Alternative Curriculum. Every student has multiple opportunities: <ul style="list-style-type: none"> to learn from employers about work, employment and the skills that are valued in the workplace. to learn about the purpose of interviews and self- presentation techniques. to consider undertaking work experience Students are introduced to the Career Advisers who supply information on Post 16 Options to students and parents in a group session and during structured conversations. 	<ol style="list-style-type: none"> Varied AC PSHE Scheme of learning. Careers week (4th – 8th March 2019) <ul style="list-style-type: none"> Employer Visits/Talks, Careers workshops, First Aid Training and off-site trips. Exploration of world of careers linked to specific subjects. Activities on skills and subject specific jobs developed by different GCSE or curriculum subjects and what is useful in work. 	Student and teacher evaluations PDT Systematic records of career activities are recorded on Unifrog.
Summer Term (1, 2, 3, 4, 5, 6, 7, 8)	<ol style="list-style-type: none"> Students on pathway B and C access – Developing Employability Skills and benefitting from employer and further education links through Alternative Curriculum. Students have the opportunity and receive individual support: <ul style="list-style-type: none"> to access first-hand experiences of the workplace through work visits, work shadowing and/or work experience. to get a real-life perspective by interfacing directly with the real world of work 	<ol style="list-style-type: none"> Saturday Jobs and Work Experience Opportunities Bespoke shadowing/work taster sessions Career Adviser supports in Structured Conversations 	Student and teacher evaluations PDT

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	<ol style="list-style-type: none"> 3. Every student and parent is introduced to the independent Career Adviser in Structured Conversations who offers information on access to individual support and refers to NRC website. 4. Students interested in applying to Sixth Form are identified and prioritised for an early 1:1 guidance interview. 5. Students benefit from follow-up Career Activities - Exploring Careers (delivered by tutors) 		References from work experience providers
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YEAR 11 CAREER PLANNING
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Date	Entitlement	Activities & Aims	Evaluation
Autumn Term (1, 2, 3, 4, 5, 6, 7, 8)	<ol style="list-style-type: none"> 1. Students on pathway B and C access – Developing Employability Skills and benefitting from employer links (talks and visits) through Alternative Curriculum. 2. Every student to receive at least two independent career guidance interviews with Qualified (Level 6) external Career Adviser with more bespoke (tailored to needs) support for those who most need it. 3. Every parent/carer is provided with contact details to the allocated external Career Adviser. 4. Every student to receive a further encounter with an employer through AC curriculum and/or a workplace visit. 5. All students attend Skills London to discover over 200: employers, colleges, training providers. Parents are invited. Career Adviser supports at the event. 6. Students with EHC Plan to be prioritised by the Career Adviser and to have completed Transition Plans by January. 7. Students wishing to apply to Sixth Form have completed applications in 1:1 career interviews by December. 8. Students raise inspirations through encounters with further and higher education. 9. NRC to work with local authorities, universal and targeted Services to identify support packages for young people who are in need of targeted support. 10. Each student has completed references by their tutors and these are uploaded on Unifrog. 	<ol style="list-style-type: none"> 1. Varied AC 2. Timetable of Career Guidance Interviews. 3. Completing applications and Transition Plans. 4. A trip to Skills London (Nov 2018) https://prospectsevents.co.uk/our-events/skills-london/skills-london-2018/ 5. Visit to a University. 6. Use of Unifrog. 7. Multi-Agency Networking 	<p>Students evaluation of their careers interviews.</p> <p>CLT observed careers interviews and the structure, content and records from interviews amended as needed.</p>

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Spring Term (1, 2, 3, 4, 5, 6, 7, 8)	<ol style="list-style-type: none"> 1. Students on pathway B and C access – Developing Employability Skills and benefitting from employer links (talks and visits) through Alternative Curriculum. 2. Students receive follow up career interviews on a self-referral and teacher referral basis. 3. College applications and Career Action Plans are completed. 4. Career Plans are used to inform the next steps and intended outcomes as part of the student’s transition arrangements in reviews. 5. The standard LA Year 11 destination spreadsheet is completed and returned to the LA This shows for each pupil, their intended destination and the course and subjects to be followed. 6. Students who do not have an offer from a named provider for a specific course will be identified as being “at risk of NEET” and targeted interventions are planned with parent/carers and multi-agency networks e.g.: support with attending interviews, 7. As part of the PSHE programme all students: <ul style="list-style-type: none"> • Complete applications for employment: building your CV and Personal Statements which are uploaded on Unifrog. • Understand how to make applications for the full range of pathways – where are courses/jobs/apprenticeships advertised, use of appropriate social media in job search. • Register on apprenticeship and FE websites. • Interviews follow up sessions- purpose of interviews, the types of questions and answers and body language when interviewing for College or a Job/Apprenticeship. 	<ol style="list-style-type: none"> 1. Varied AC 2. PSHE Scheme of Learning 3. Careers week (4th – 8th March 2019) <ul style="list-style-type: none"> • Employer Visits/Talks, Careers workshops, FE presentations, First Aid Training and off-site trips (incl. a visit to University) Exploration of world of careers linked to specific subjects. Activities on skills and subject specific jobs developed by different GCSE or curriculum subjects and what is useful in work. 4. Careers action plans are included in the reports for updating statements and plans and shared with parents/carers. 	<p>Student and teacher evaluations</p> <p>Systematic records of the individual advice given to each learner, and subsequent agreed decisions.</p> <p>Evaluation of student applications forms, action and transition plans.</p>
Summer Term (1, 2, 3, 4, 5, 6, 7, 8)	<ol style="list-style-type: none"> 1. Students receive 1:1 support with applying for apprenticeships 2. Each student will receive support with identifying Plan ‘B’ 3. Students and parents/carers understand ‘September Guarantee’ and the accessibility to the career support over the summer. 4. Unifrog and Group Sessions help students compare opportunities and make informed decisions on education, training and employment options 5. Registering and signing up for job alerts and other opportunities on appropriate sites (PSHE). 6. Mentoring opportunities. 	<ol style="list-style-type: none"> 1. Career Adviser and Career Lead meets with students and parents in Structured Conversations. 2. Alumni Meeting 3. Mentoring Support e.g.: Aspire 	<p>School and LBI Evaluation of destination Data and NEET figures.</p>
Annually	Review and Evaluation of the Careers Programme incl. Student Destinations Data, Compass Tool, statutory Guidance updates.		

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